Arkansas WORKS

Work Requirement: Information for Students



FULL-TIME STUDENT

Does your college or school consider you a full-time student or full-time equivalent? Full-time students can get an Arkansas Works reporting exemption for up to six months. Report to DHS that you are a full-time student!

PART-TIME STUDENT

Part-time students can use education hours

to help them meet the requirement, too!

Report your credit hours or the hours you spend in the

classroom and doing training related to your program. You can report more than one type of education activity.



EDUCATIONAL ACTIVITIES

• College/University classes

includes two-year and four-year college and university classes.

• Vocational training or technical education

a program that prepares people for work in a trade or craft like a nurse, welder, electrician, or mechanic.

REPORTING

Report online or to DHS Helpline 7 days a week, 7 a.m. to 9 p.m.



Go to: www.access.arkansas.gov



You can also call your insurance carrier to report at these numbers:

Occupational training

a program that is designed to prepare someone for employment and can include certification courses like a certified nursing assistant, barber, massage therapist, or truck driving schools.

GED

a program for individuals who do not have a high school diploma to pass the General Educational Development (GED) test.

English as a Second Language a program that increases English





If you need in-person help with reporting, visit your local DHS office.

School Break Exemptions

If you plan to attend or have already registered as a full-time student for the next fall or spring school term, you can report that you continue to have full-time status as a student during school breaks, including summer break.



language skills.

High school

general education instruction that earns a program participant a high school diploma.

• Unpaid job training

an activity or program designed to give students skills, training, or work experience. Examples include internships, externships, unpaid clinical assignments, observation assignments, and other activities in the public or private sector.